

Humanities and Natural Sciences College Assembly
October 20, 2011

MINUTES

I. Call to Order

The assembly was called to order at 12:30 PM by Dean JoAnn Cruz. Attended: Adams, Altschul, Anderson, Beard, Bednarz, Bell, Biguenet, Birdwhistell, Brazier, Brungardt, Cahill, Chambers, Coolidge, Corbin, Corprew, Doll, Dorn, Duggar, Dupuis, Eklund, Eskine, Ewell, Farge, Gerlich, Gossiaux, Hauber, Henne, Kametani-Rider, Kelly, Kornovich, Lewis, Li, Mabe, Matei, McCay, McCormack, Melancon, Moore, Murphy, Quesada, Randall, Rosenbecker, Saxton, Schaberg, Sebastian, Shanata, Spence, Spevack, Stephenson, Sumich, Tablante, Tan, Thum, Tucci, Underwood, Welsh, Willems, Zucker, and Associate Dean Hunt.

II. Invocation

The invocation was given by Rev. Robert Gerlich, S.J.

III. Approval of Minutes

The minutes of September 22, 2011 were approved as written.

IV. Announcements

Dean Cruz made the following announcements:

1. Travel budget requests are due October 31.
2. Sabbatical requests are due October 24.
3. Faculty development grant proposals are due October 21.
4. CRTC update: CRTC membership is complete and will be meeting soon; a workshop on the rank and tenure process will be held on November 11 for junior faculty and their mentors.
5. SACS update: the college has finished posting annual reports; assessments (e.g., Chemistry template and assessment page) may be based upon transposed annual reports; Dr. Voigt and Provost Kvet want to insure that processes are in place for the future; Associate Dean Hunt commented that schools have looked at establishing SACS compliance departments to help build templates for compliance and measurable outcomes.
6. Council of Chairs Membership: Dean Cruz announced that the recent motion on membership will need to be reconsidered, as the directors in the college subsequently proposed several alternatives: have a representative on the Council of Chairs, include directors on an as-needed basis, meet jointly at times, alternate one month with directors and one month without. She said that Council of Chairs, as currently called, will need to take the membership motion back under advisement. Several faculty expressed interest in having minutes of the Council of Chairs made available to college faculty.

V. Guests

1. Board of Regents, Endowed Program (proposed changes), Initiatives from Offices
Dean Cruz said that Mr. Tommy Screen's visit was cancelled because his son was ill. She introduced Ms. Heidi Davis, Director of Grants and Research. Ms. Davis provided handouts and delivered a slide presentation (copy attached) on the Board of Regents' shift in objectives

from education to economic development, with funding favoring public over private institutions; LAICU's counter proposal; chair's program; plan of action; board membership; and highlights of the grants office initiatives to develop protocols, a time-and-effort reporting system for sponsored projects, a redesigned website to include a calendar of funding opportunities, and involvement at earlier stages. She briefly mentioned looking into indirect cost recovery figures. Dean Cruz observed that Mr. Jay Calamia had not been ready to release the pending amounts from the general fund. Dean Cruz thanked Ms. Davis for her presentation.

2. Evening Programs and Summer Session

Ms. Melissa Lightell, Interim Director, Summer Session, Professional and Continuing Studies, was introduced by Dean Cruz. Ms. Lightell cited the need for additional evening courses for adult learners, routine rotational courses every semester, available electives and minors, increased summer enrollments, marketing, extra-curricular activities, summer service learning and fields trips, flexible format for duration of on-line courses (8-week, 5- 6- 7- or 10-week courses), and teaching eligibility in fall and summer. Associate Dean Hunt described the conflicting demands on college faculty to handle increased freshmen courses while new faculty hires are held up. Faculty discussed conflicting mandates when City College was discontinued and focus was on 18-year olds in a residential campus, concerns regarding a two-tiered education, lack of data regarding which evening courses are needed, revenue to departments to deal with faculty overload incentives (e.g., stipends) and needed adjunct faculty, and spreading schedules to evening for full-time students, with availability to part-time students. Revenue for last summer was said to be \$3.2 million. Dean Cruz thanked Ms. Lightell for briefing the assembly.

VI. Reports

1. Academic Initiatives regarding Orientation

Dr. Thomas Spence reported that freshmen orientation with parents had a 48-hour format, with only the last 2 hours for academic courses. He cited the lack of quality time for students to find out about LORA and DPCLs prior to rushing away to airports. He said that departments need to wrest time away from co-curricular activities for important issues like course selections. Dean Cruz said that Associate Dean Hunt will go to San Francisco to look at a web-tracking system and advising via SKYPE. Dr. Hunt said that improvements must be university-wide, as students' college connections change. Faculty cited the need to avoid centralizing advising, to involve new faculty at the end of their first year (applies to subsequent SORC evaluations), to develop uniformity in departments, to put academics first rather than last in summer orientations, to consider the non-salaried summer status of faculty. Dean Cruz called for a college committee. Volunteers were Drs. Kate Adams, Robert Bell, Sara Butler and John Sebastian.

2. Information on the Provost Search

Dean Cruz, chair of the search committee, described the Witt/Keiffer search firm as having an established record with Jesuit colleges and universities. She reported that firm representatives visited the university for two days and left with a strong impression of the campus. She said the leadership profile given the firm will be posted on the website and distributed. Dr. Spence suggested linking the firm's ad to all of the college-affiliated websites. Dean Cruz invited nominations from the campus to be sent to her or to Ms. Elizabeth Kordahl. She emphasized that confidentiality will not be breached. She described

the fast-moving schedule: October ad, November/December recruitment, January ranking, February visits, March selection. Faculty expressed concern that while the strong Provost came from within and knew the university, outside candidates were reflections of the President already in position. Dean Cruz said the firm asked for a list of strengths and weaknesses. (Link to web site ad: <http://www.wittkieffer.com/position/loyola-university-new-orleans/provost-and-vice-president-for-academic-affairs/7809>.)

3. Creative Arts and Cultures Requirement for the Common Curriculum
Dean Cruz and Dr. Sara Butler said they were surprised by the undated and unsigned document sent via email. They said it was never discussed and did not go through established channels, it sets restrictive criteria for courses, and fewer than one dozen courses in the college could fit the criteria. Dr. Butler said that it did not come out of the CCITF and that it undermines the vote and suggested courses. Dean Cruz reported that she responded in a memo and exchanged emails. She said the document was headed “Creative Arts and Cultures in the Common Curriculum,” and she characterized it as an illegitimate document. She said she will not lend legitimacy by circulating it.

VII. Move to Adjourn

The meeting was adjourned at 1:55 p.m.

Attachment

Proposed Changes to LA Board of Regents Endowment Programs

Fall 2011

Professorships

Program objectives: “to enhance the quality of higher education and to promote the economic development of Louisiana”

Current Program

- \$40K:\$60K funding
- Non-competitive
- Each institution guaranteed 2/year*
- Unused professorships awarded by lottery
- Backlog of 160
(68 awarded to Loyola as of FY11, +4)

Board doubts economic impact

Proposed

- Fund all applications through June 2012
- Suspend program until FY 2015
- \$80K/\$120K funding (10-20/year)
- Make program competitive
- Allocate \$400K/year to all LAICU members (5 professorships)
- Allocate \$400K/year to each public campus
- Transfer \$400K of funds to chairs program
- Must be filled in 3 years

LAICU Counter Proposal

- Remove discrimination between public and private
- Limit any institution to 2 competitive professorships a year
- Elect subcommittee of budget and planning committee to develop guidelines
- Allow support fund advisory committee to review guidelines
- Do not move \$400K from program; let committees decide issues of reallocation

Chairs (Current)

- \$400K/\$600K
- Competitive
- Cap of \$1.2M for LAICU institutions
- Cap of \$1.2M per public campus
- Usually 8 awarded per year (\$3.2M)
- Unfilled chairs noted in external review

As of FY11, Loyola has been awarded 9

Chairs

- ~~Limit competition to research institutions~~
- \$800K/\$120K
- May be divided into professorships (discouraged)
- Must be filled within 5 years

To participate in chairs program, research institutions must submit strategic plans linking science & technology research to FIRST

Foster Innovation through Research in Science and Technology in Louisiana

- Petrochemical
- Energy & Environmental (ultra-deep water oil & gas, etc)
- Transport, Construction & Manufacturing
- Information Technology and Services
- Arts & Media (digital media/software development)
- Agriculture & Wood Products
- Healthcare (specialty rsh hospital, obesity rsh and treatment, pharm manufacturing, digital media/software development; healthcare IT)

Plan of Action

- Letter by LIACU reps from Tulane, Xavier, Loyola to Kerry Davidson, Director of Sponsored Projects (October 13)
- Letter from Presidents to Jim Purcell, Commissioner of Higher Ed
- Approach regents individually

Regents will review staff proposal in January

Board Members

Robert Levy, Chair	Robert Gorman
Mary Ann Roy, Vice Chair	Donna G. Klein (alum)
Charlotte Bollinger, Secretary	Bubba Rasberry
Scott Ballard	Albert Sam II
Robert Bruno	Victor Stelly
Maurice C. Durbin	Harold Stokes
Joseph Parr	Joseph C. Wiley
Bill Fenstermaker	

<http://regents.louisiana.gov/index.cfm?md=pagebuilder&tmp=home&pid=255>

Grants Office Initiatives

- Develop COI protocols
- Establish Time & Effort Reporting System for sponsored projects (certification, training, review)
- Redesign website (Calendar of Funding Opportunities)
- Get involved at earlier stage!
- F&A

OGSP Staff

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